

Student & Parent/Guardian Laptop Agreement

- 1) I understand the laptop is property of Cleveland County Schools and is assigned to me to use for educational purposes during my enrollment at this school.
- 2) I will use the laptop appropriately for school purposes.
- 3) I will care for the laptop assigned to me and not leave it unsupervised or in unsecured locations.
- 4) I will not loan the laptop to another individual.
- 5) I will bring the laptop to school, properly charged everyday.
- 6) I will not use the laptop near food or drinks.
- 7) I will not disassemble any part of the laptop or attempt any repairs.
- 8) I will take necessary precautions to protect the laptop while carrying between classes.
- 9) I will not place stickers, drawings, markers, etc. on the laptop. I will not deface the serial number sticker on the laptop.
- 10) I understand that the laptop and its contents may be inspected at any time because it is school property.
- 11) I agree to return the laptop, charger power brick and cord, and any other accessories assigned to me when requested in good working condition.
- 12) I will follow the policies, procedures, and guidelines outlined in the CCS Responsible Use of Technology and Internet Safety Agreement at all times.
- 13) I understand CCS owned Chromebooks should never be taken to an outside computer service for any type of repairs or maintenance.
- 14) I will always transport my Chromebook with care.
- 15) I understand the technology User Fee is an annual, non-refundable fee of \$20.
- 16) I understand that there will be costs associated with any repairs required due to accidental damage per school year.
 - 1st incident: \$10.00
 - 2nd incident: \$20.00
 - 3rd incident: \$30.00
 - 4th incident: Loss of device (Per school administration)
- 17) I understand that replacement chargers cost \$20.00 per incident.
- 18) I understand intentional damage to or loss of the Chromebook may result in the actual repair/replacement cost and Cleveland County Schools filing vandalism charges with local law enforcement.
- 19) I understand that by signing this agreement, I am agreeing to all the above for the duration of my enrollment at this school.

Student Name (Please Print): _____

Student Signature: _____ Date: _____

Parent Name (Please Print): _____

Parent Signature: _____ Date: _____

Staff use only:

Student received device Date _____ by _____ (initial)
Chromebook asset # _____